

**Annual General Meeting/General meeting  
Meeting Minutes  
7:30pm Thursday 20<sup>th</sup> October 2016  
Rokeby Hall**

Meeting opened 7:35pm

**Annual General Meeting Minutes**

Chair (AGM): Carolyn Ferguson  
Minutes: Nicki Cann

Keith moved previous AGM minutes be approved, Jeff seconded.

**Minutes from AGM 2013**

**Treasurer's report**

See report for further details, account balances as follows:

Operating account = \$1844.82  
Fixed term deposit account = \$16, 693.97  
Total cash assets \$18,538.79

Moved Bernard, seconded Carolyn

**Chairman's report**

Keith Cook presented summary of achievements from previous 12 months and thanked contributors of the group.

Report to follow.

Summary as follows:

- 2 working bees
- 8 tourist signs put up
- 150 year Crossover celebration
- Identified bridge wood
- Baw Baw hire closed the bridge road - handed bridge over to DELWP

Shane also thanked the group on behalf of Parks Victoria.

**Keith moved to declare all positions vacant, Shane seconded.**

**Chair**

David Mapleson nominated for position by Nicki, seconded by Bernard.  
David accepted position of chair in absence.

**Deputy Chair**

Carolyn Ferguson nominated for position by Damian, seconded by Shane, Carolyn accepted position of deputy chair.

**Minutes Secretary**

Nicki Cann nominated for position by Jeff, seconded by Bernard.  
Nicki accepted position of minutes secretary.

**Correspondence Secretary/website manager**

Damian McGoldrick nominated to this position by Keith, seconded by Nicki.  
Damian accepted the position of correspondence secretary/website manager.

#### **Treasurer**

Bernard Doherty nominated by Jeff for position, seconded by Keith.  
Bernard accepted the position of treasurer.

#### **General Meeting Minutes**

#### **ATTENDANCE**

Present: Keith Cook, Bernard Doherty, Carolyn Ferguson, Jeff Smythe, Nicki Cann,  
Shane Atkins (Parks Victoria).

Apologies: David Mapleson.

Chair : Carolyn Ferguson  
Minutes: Nicki Cann

#### **PREVIOUS MINUTES CONFORMATION**

Keith moved, seconded Jeff

#### **REPORTS**

##### **Correspondence – Bernard**

- Letter written to Helen Anstis from group re Telstra asset in relation to bridge – Council has replied (Peter Finlayson) and said they have no record in relation to this asset, it appears the letter was not read correctly.
- Meeting at 10am 25<sup>th</sup> October Lorraine Huddle and John Sure – Puffing Billing representative), redo quote for bridge restoration, would be good to have group representatives present.

Jeff moved, Keith seconded that correspondence be accepted.

##### **Financial – Bernard**

No movement since last meeting

Operating account = \$1844.82

Moved Bernard, seconded Carolyn

#### **Activities**

##### **Working Bee 18/9/16**

19 participants + 3 council staff including bike riders, SES, 4WD club

- Track clearing completed, repair of chain mesh fence and trees planted
- Arc welding to fence completed by work for dole
- Replacement signs, treating rail seats and cleaning signs are jobs that still need completing. Also erosion repair as this will need a machine
  - Baw Baw old engine restorers group shared a BBQ at the end of the working bee (approximately 12 members)
  - There was an informal tour to the old pumping station.
  - Thanks to Carolyn Ferguson and the shire for their organising role in the working bee.

## **Drouin Rotary Farmers Market**

Drouin History Group – Jeff borrowed tent and presented History Group information and also RCFG information.

## **PROJECTS**

### **Bridge Restoration Project**

Waiting for Lorraine Huddle to get heritage permit and then can consider applying for heritage grant.

Quotes to be prepared as part of this application.

Telstra line going across the bridge. Jeff Anderson advised Telstra would have had to get permission from shire.

Suggested draft letter to Helen Anstis re the Telstra assets. Group agreed for a letter to be sent.

Meeting at 10am 25<sup>th</sup> October Lorraine Huddle and John Sure – Puffing Billing representative), redo quote for bridge restoration, would be good to have group representatives present.

**Action: Keith to continue following up getting historical information for sign and liaise with Carolyn who will contact relevant person regarding design – ongoing from last meeting**

### **Crossover Regional Park**

Forest seat sign. Still need information for this. Flora and fauna information still needs to be collated and put onto sign.

Tyson at the shire has a brochure with relevant information.

**Action: Keith following up with Peter Ware local bird watcher and Tyson from shire to get relevant information – ongoing from last meeting**

### **Fundraising**

Quilt donated by Shane's mum.

Suggestion that the quilt could be displayed in the Noojee Heritage Centre and then be auctioned at one of the Noojee markets. It was noted that no RCFG brochures at the Heritage Centre or other information regarding RCFG.

**Action: Carry over discussion regarding quilt to next meeting. Carolyn to print RCFG brochures and Damian to take out to Noojee.**

### **Neerim Bower**

Application too late.

### **Neerim show**

100<sup>th</sup> show – discussion regarding attending this but insurance has been an issue in the past. As have required a certain level of insurance to attend. Group has no current public liability insurance.

**Action: Group revisit insurance issue Damian to follow up regarding requirement at show.**

### **Encouraging members to attend meetings**

Membership solid.

Suggestion to hold an open community forum to attract new members next year and get new idea.

Action: Agreed to discuss as an agenda item next year

**Neerim Pub – RCFG Christmas dinner Thursday 8<sup>th</sup> December – Neerim South – family’s welcome, Damian to book – RSVP to Damian.**

#### **East Crossover Forest – Recreation Issues**

Complaint made to Baw Baw shire and minister by local resident – Carolyn Ferguson has received a letter and also phonecall.

DELWP wants Gunn road reinstated for fire access.

Council meeting next week to discuss 3 roads including pilgrim creek track and Gunn’s road being reinstated as fire tracks.

Sections not maintained by council – fire track, assist financially, both have a recreational value.

**Action: Carolyn to Get Paul murphy to quote on job to submit for fire access money.**

#### **GENERAL BUSINESS**

- Crossover bridge sign knocked down – very close to the road, Carolyn will put in customer request to shire to get fixed.
- Post has been pushed at Bravington end. Gate bent.
- Carla found rare round leaf Pomaderris – threatened species, friends group in king lake came over to look at this, permit to collect seed and propagate.

Meeting closed 9.11pm

Next meeting date February meeting, date to be confirmed.

**Neerim South Pub – RCFG Christmas dinner Thursday  
8<sup>th</sup> December – family’s welcome, Damian to book –  
RSVP to Damian.**